



Canterbury Foundation Board of Directors

Position Description

Canterbury Foundation, a charitable, not-for-profit organization nestled in Laurier Heights, is an innovative, industry leader in seniors housing. Not only is the Canterbury Board rich in history, carrying with it a proud reputation, they also have a bold vision for the future.

In the process of completing a multimillion-dollar expansion and renovation project, Canterbury is poised to offer a one-of-a-kind option for seniors to age in place as it pushes the bounds of continuing care services within the province of Alberta. Led by an energetic and dynamic management team, our organization boasts a strong reputation for its exceptional and holistic model of resident-directed care. The management team offers best in class programming, in both memory care and end of life programs. Management also achieved a remarkable outcome to its COVID-19 response with zero hospitalizations or deaths.



The Board has benefited from five decades of talented professionals offering their leadership, expertise, and experience to bring the organization to this exciting time and place in its life cycle. If you are looking for a unique opportunity to work with an engaged and high-functioning governance board where diversity and inclusion are celebrated, where you are encouraged to share your talents, skills, and diverse perspectives to help make a difference in the lives of seniors - then this is an opportunity you should not pass up. In joining the Board, you will play an influential role in developing the next chapter of Canterbury's exciting future.

Job Description

ROLE:

As a member of the Board, you will be expected to:

- Help develop Canterbury's strategic plan and priorities.
- Provide oversight of all aspects of the organization.
- Monitor management performance and measure results.
- Work to improve a highly developed policy structure.
- Share your perspectives and raise issues you feel need attention.
- Take steps to ensure accountability and stewardship of resources.
- Act in compliance with Canterbury's Objects, Bylaws, and applicable laws, and otherwise act in the best interests of the organization.

RESPONSIBILITIES:

- Provide leadership as well as actively advocate for CF's priorities, including but not limited to its fundraising efforts and relevant governmental policy and decision making.
- Lead or participate on board committees related to your areas of expertise, or a particular interest in (e.g., finance, governance, quality)
- Where appropriate, cultivate relationships, promote communication and act as a representative with identified stakeholders, prospective residents/families and/or the general public.
- Develop an understanding of the seniors housing/continuing care sector and the current challenges and opportunities that exist.
- Use personal and professional skills, relationships, and knowledge for the advancement of Canterbury.





QUALIFICATIONS:

- An understanding of corporate governance and experience serving on high-functioning governance boards.
- Senior level leadership experience in the corporate, public and/or non-profit sectors.
- Demonstrated capacity to understand and contribute to business decision making and objectives.
- Critical thinker with excellent communication skills.

THE COMMITMENT:

- Initial 2-year term. Renewable for a total of 6 years.
- Directors are expected to attend approximately nine board meetings, six committee meetings, and one meeting of members each year. Attending in-person is the strong preference. Board Meetings are held at Canterbury Foundation on the fourth Tuesday of each month, except for July, August & December.
- A weekend board retreat is conducted once per year, in person and may occasionally require travel within the province.
- 1-4 hours per week may be required to attend online committee meetings and respond to emails and/or telephone calls, some of which may occur during regular business hours.
- Additional time commitments may be required in the weeks and/or days leading up to meetings and/or special events and in the management of projects undertaken.
- Additional time may be required to support ad hoc or task- force committee work.
- All directors are expected stay abreast of issues affecting seniors housing/continuing care sector, to prepare for meetings and actively participate in discussion, debate and share in the decision-making process to help Canterbury make a difference for seniors, and remain a leader in senior's care.

To find out more:

Visit: www.canterburyfoundation.com

To submit your resume or to speak with someone directly, please contact Scott Watson, Chair of the Nominating Committee, by emailing: community@canterburyfoundation.com