



## **Special Events**

Join in the fun and help activities staff with special events! Duties could include set up, tear down, decorating, serving, as well as implementing and participating in social and recreational activities with Canterbury residents.

### **Position Title:**

Special Events Volunteer

### **Client Group**

Seniors in Supportive Living and Independent Living

### **Location:**

Canterbury Court/Canterbury Manor

### **Risk Level:**

Low

### **Time Commitment:**

On occasional basis based on availability and the scheduling of special events

### **Duties/Responsibilities:**

- Assist activity staff in the Set up and take down of chairs/tables/decorations
- Assist in serving of beverages and food during special events
- Assist in implementing social and recreation activities
- Participate in social and recreational activities with residents

### **Skills/Qualifications:**

- Caring, friendly and patient attitude
- Well-developed interpersonal and communication skills
- Willingness and ability to take direction from staff
- Sensitivity to the needs and challenges of the residents
- Physical ability to assist someone from a sitting to standing position
- Assist residents with mobility aids
- Lifting and moving light equipment

## **Boundries/Limitations**

- See Professional Boundaries Policy

## **Orientation/Training:**

- One hour orientation prior to first shift
- One hour training prior to first shift

## **Supervision/Evaluation:**

- Supervisor: Activities Manager
- Annual evaluation with supervisor

## **Benefits:**

- Opportunity to meet new people and have fun with residents and staff.
- Helping people to maintain their health and independence.
- Snacks will be provided.

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